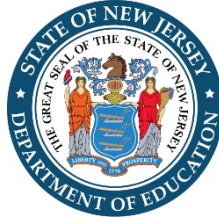


Access Code Request Form

For Official High School Equivalency Transcript and State-issued High School Diploma Verification



New Jersey Department of Education
Office of Career Readiness
Adult Education
PO Box 500
Trenton, New Jersey
08625-0500
Phone: 609-292-2070
Email: adulted@doe.nj.gov

Instructions

The New Jersey Department of Education requires the following information to issue an access code that provides access to your official transcript of high school equivalency tests results and/or your State-issued high school diploma verification record. Mail or email the completed form to the above address. For any questions, contact the New Jersey Department of Education at (609) 292-2070 or adulted@doe.nj.gov or visit [the NJDOE Adult Education webpage](#).

Applicant Information

First Name: _____ Middle Initial: _____ Last Name: _____

Name at time of test if different from above: _____

Social Security Number: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email address: _____

Date of birth (mm/dd/yyyy): _____

I authorize the New Jersey Department of Education to release my private high school equivalency access code to me. It is my understanding that the e-transcript/diploma verification serves as the official transcript of high school equivalency test results/official diploma verification. This official document contains a unique verification code. It is my responsibility to provide this official document to third parties as requested (including employers, colleges and universities, military, etc.) to verify the authenticity of the document presented.

Applicant's Signature: _____

Date (mm/dd/yyyy) : _____