



# **Proactive Compliance in the Workplace**

Adverse action, a critical component of the hiring process, is facing a significant transformation in California and New York City, with New York State expected to follow suit. These changes are being driven by a blend of regulatory adjustments and societal dynamics. This will carry substantial implications for businesses.

December 2023 Volume 20, Issue 4

Adverse action serves as a protective measure for employers, ensuring that they make informed decisions when assessing job candidates. Traditionally, it involves a thorough evaluation of an applicant's background. However, the recent alterations in this practice revolve around transparency, heightened scrutiny, and a focus on fairness.

### **Changing Regulatory Framework**

The transformation of adverse action practices in California and New York City are primarily driven by regulatory adjustments. These changes seek to enhance the rights and protections of job applicants, ensuring they receive fair treatment throughout the hiring process.

In New York City, similar regulations have been put in place to protect applicants from discrimination and arbitrary decision-making. Employers are required to adhere to strict timelines when notifying candidates of adverse actions, providing them with ample time to respond and address any concerns. The heightened transparency aims to level the playing field and foster fair hiring practices.

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#### **Implications for Businesses**

These changes have noteworthy implications for businesses. Firstly, they necessitate a thorough review and adjustment of internal hiring processes and policies. Companies must ensure their procedures align with the new regulatory requirements, guaranteeing transparency and fairness in their adverse action decisions.

Businesses operating in multiple jurisdictions should be prepared to adapt to varying regulatory landscapes. Understanding and complying with the specific requirements of each jurisdiction is crucial to avoid legal complications and maintain a positive reputation.

Moreover, the increased transparency and fairness in adverse action processes can ultimately benefit businesses. It enhances their reputation and credibility among potential employees, fostering a positive image in the job market. It also minimizes the risk of legal challenges and potential litigation, saving both time and financial resources.



#### **Preparing for the Future**

As New York State is poised to adopt similar adverse action changes, organizations in the state should proactively assess their hiring processes and adapt them accordingly. Embracing transparency and fairness in adverse action decisions is not just a matter of compliance, it's a strategic move that can positively impact the overall hiring experience and bolster an organization's reputation.

We understand the importance of staying ahead of regulatory changes and ensuring our clients remain compliant while maintaining their competitive edge. Our team is dedicated to providing expert guidance and tools to help businesses navigate the evolving landscape of adverse action, whether in California, New York City, or beyond.



# **Due Diligence: How Clean is Clean?**

Meet Due Diligence...
Last Scene From Due

The team embarked on a journey to hire a finance professional. With a plan of credit reports and social media scans, they were determined to unearth the ideal candidate. Duey worried about their budget, but Sue helped him find comfort in Commercial Investigations' transparency...

#### **How Clean is Clean?**

In the cozy office of the Fancy Valley and Four Seasons, the team made significant progress in their quest to find the perfect financial professional to join their ranks.

Sue cleared her throat and straightened the stack of resumes, her eyes twinkling with anticipation. "Alright team, we've narrowed our search to three applicants for the final round of interviews."

Justin leaned forward. "We need to prepare. We want to make sure we're bringing someone who is trustworthy on board."

Sue nodded, her expression reflecting the gravity of the situation. "Absolutely Justin. Now, let's talk about who will be interviewing the final candidates and the questions we need to ask."

Prue, the team's detail-oriented member, took out a notepad and began jotting down notes. "I think we should have a diverse panel of interviewers. It's essential to get a well-rounded assessment of each candidate. Justin, you have a strong financial background, so you should definitely be part of the interview team, as well as Sue with her HR experience."



Duey, always keen on strategy, interjected, "Great, so it's settled. The interview panel will consist of you, Justin, and Sue. Now, let's move on to the questions we'll ask. We need a set of questions that can help us evaluate the candidates comprehensively."

Prue began listing possible questions. "I think we should start with technical questions to assess qualifications and expertise. Then, we can delve into situational questions to gauge their problem-solving abilities and their alignment with our company's values and culture."

Sue chimed in, "Agreed. We also need to ask about their experience working with sensitive data and their approach to maintaining our standards. We should do a background investigation on all of them!"

Prue nodded, "You're right, Sue. Before we proceed, we should touch base with our background investigation provider, Commercial Investigations, to ensure that we are still in compliance with the law. I've heard about these new Clean Slate laws in New York, and we need to make sure we don't run into any issues."

Duey piqued up. "Clean Slate laws? What are those?"

Sue explained, "Clean Slate laws in New York allow individuals with certain criminal convictions to have their records sealed or expunged after a certain period of good behavior. This could potentially impact the results of our background investigations, so it's essential to verify with CI if they've adjusted their processes to accommodate these changes."

Justin chimed in, "And if they haven't, it could lead to complications and potential inaccuracies in our decision-making process."

With a sense of responsibility and foresight, Prue picked up the phone and dialed Cl's number. After a brief conversation, she looked at the team with a reassuring smile. "We're all set to proceed with the next round of interviews with confidence."

The team breathed a collective sigh of relief. Knowing their provider adapted to the changing legal landscape gave them the peace of mind they needed to move forward.

With a well-rounded approach and their compliance questions answered, the team felt ready to conduct the next round of interviews.

Which candidate will be the chosen one?

How will the next round of interviews unfold?

What other compliance updates await Fancy Valley?

Stay tuned for the next chapter of Fancy Valley's hiring adventure!

To learn how Clean Slate, Ban the Box, and Fair Chance are different, scan the QR Code below!



## **Guardian's Travels: Compliance Matters**

On a clear and sunny morning, Guardian was soaring above the bustling city when a sense of purpose crossed their avian features. Down below, near a glass-walled office building, Guardian spotted a Human Resources professional named Grace. She was deeply engrossed in her work, but her face revealed her concern.

Intrigued by what was troubling Grace, Guardian circled down and perched on the windowsill, catching her attention.

"Hello there," Guardian greeted with a soft voice, "is something bothering you?"

Startled by the sudden appearance of a talking eagle, Grace blinked in surprise before she replied, "Who or what are you!? I'm just trying to understand these new human trafficking compliance changes, and it's quite confusing."

"Guardian's the name," they replied, "shedding light on important matters is my game."

Curious to assist, Guardian hopped onto Grace's desk. Grace handed over a stack of documents that contained the recent changes in human trafficking compliance laws.

"It looks like you're dealing with quite a challenging puzzle here," Guardian remarked. "Let me help you make sense of it."

Guardian carefully examined the documents, their sharp eyes scanning the text. The changes involved various compliance requirements aimed at combating human trafficking, ensuring that Consumer Reporting Agencies have resources available.

"These changes were made to strengthen the fight against human trafficking," Guardian began. "It's a grave issue that affects vulnerable individuals, and it's crucial for businesses to play their part in preventing it. The compliance requirements are in place to ensure that companies are actively working against human trafficking."

Grace nodded, a glimmer of understanding in her eyes. "I see, but how can I ensure that we are still compliant with these changes?"

Guardian smiled, knowing they could provide clarity. "You should check with your background investigation provider. They should be informed about these new compliance requirements and have updated their processes accordingly."

## **Spotlight: Adopt-A-Family**

For this holiday season, our team at CI participated in Adopt-A-Family for the Holidays and adopted a family living in Albany and Rensselaer Counties.

Items on the family's needs and wants list were purchased by our team to help make it possible for them to enjoy this time of year with their family and make it through the difficulties they face.



Items purchased included the essentials such as clothing, towels, and toiletries, but we always make a point to include some fun items to bring smiles to their faces. The kids got toys from their wish list, and the parents received gift cards to treat themselves too!

Adopt-A-Family for the Holidays is one of the many different ways CI helps support our local community throughout the year, and we recommend you participate as well! Whether it's adopting a family or making a monetary donation, it all goes to a good cause. Let's spread the holiday cheer together!

Scan the QR Code below to learn more!





Grace's shoulders relaxed as she absorbed the guidance. "That makes sense. I'll contact our provider to confirm their compliance."

Guardian nodded, their mission of guidance fulfilled. "It's always a good practice to stay proactive in these matters. Every bit helps in the fight!"

Grace smiled warmly at Guardian, grateful for the insight.

With a gentle nod, Guardian took flight once more, soaring back into the boundless sky, leaving Grace with the knowledge and determination to ensure her company's continued compliance with the new human trafficking regulations.

## CI Word Search



**ADVERSE AUDIT BUSINESS BANTHEBOX CLEANSLATE COMPLIANCE** DEVELOPMENT DILIGENCE **EMPLOYMENT EXPUNGEMENT FCRA GUARDIAN MARKETING QUALITY TFAM** 

Find the following words in the puzzle.

Words are hidden  $\wedge \quad \downarrow \quad \Rightarrow \quad \leftarrow \quad \text{and} \quad \downarrow \quad \downarrow$ 





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